

Assembly Instructions

⚠ Important ⚠

Before you begin, read and comply with all safety and operating instructions, and ensure all parts and correct quantities are included.

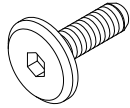
Any parts damaged during shipment must be reported within 5 days of receipt. To report information regarding missing parts or damage, to purchase parts or accessories, or if you have any questions, please contact us.

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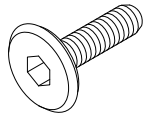
Thank you for purchasing Spectrum products!



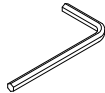
(2) 0110986
2.5 lb [1.1 kg]
Counterbalance weight



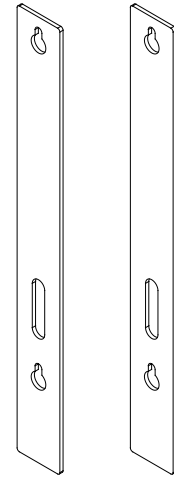
(4) 044541
1/4-20 x 20mm
JC Bolt



(2) 059534
1/4-20 x 30mm
JC Bolt



(1) 025039
4mm Hex wrench



Monitor Counterbalance Kit for Flex Insight XMS Desks

38965

**Tools
Required**



4mm Hex wrench
(included)

Nominal weight of monitor(s)	Counterbalance weights per desk	JC Bolts per desk
14-17 lb [6.4-7.7 kg]	4 weights (requires two kits)	(2) 30mm JC Bolts
17-20 lb [7.7-9.1 kg]	3 weights (requires two kits)	
20-24 lb [9.1-10.9 kg]	2 weights	(2) 20mm JC Bolts
24-27 lb [10.9-12.3 kg]	1 weight	
27-32 lb [12.3-14.5 kg]	weight not required	N/A

1. Determine monitor weight

1. Determine the total weight of the monitor(s) to be mounted to the column.
2. See table below to determine the number of counterbalance weights to install in desk. (Each weight is 2.5 lb.)

2. Install counterbalance weight(s)

1. Open the worksurface lid and lift up monitor column.
2. Install (2) 1/4-20 JC bolts at rear of column, but do not tighten completely. (See chart for JC bolt length to use.)
3. Hang necessary counterbalance weight(s) on the JC Bolts.
4. Tighten bolts securely.

Note: The monitor column is balanced and operating correctly when the installed monitor stays down when the column is pushed down and stays up when the column is pulled up.

Note: (4) 1/4-20 x 20mm JC bolts are included in case one counterbalance weight is used on two separate desks. (2 JC bolts per desk.)

Rear of Monitor Column

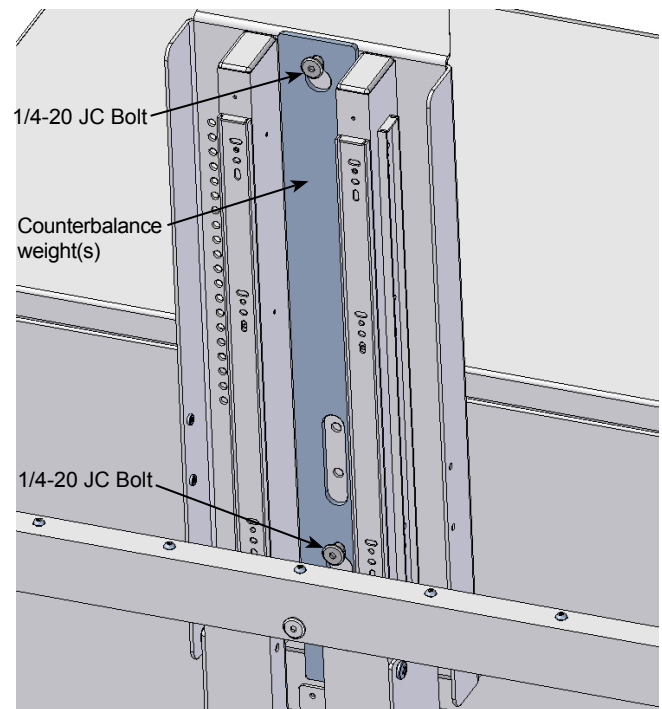


Figure 1