

Assembly Instructions

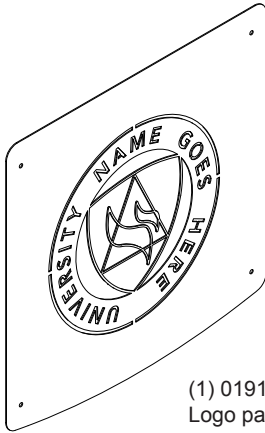
⚠ Important ⚠

Before you begin, read and comply with all safety and operating instructions, and ensure all parts and correct quantities are included.

Any parts damaged during shipment must be reported within 5 days of receipt. To report information regarding missing parts or damage, to purchase parts or accessories, or if you have any questions, please contact us.

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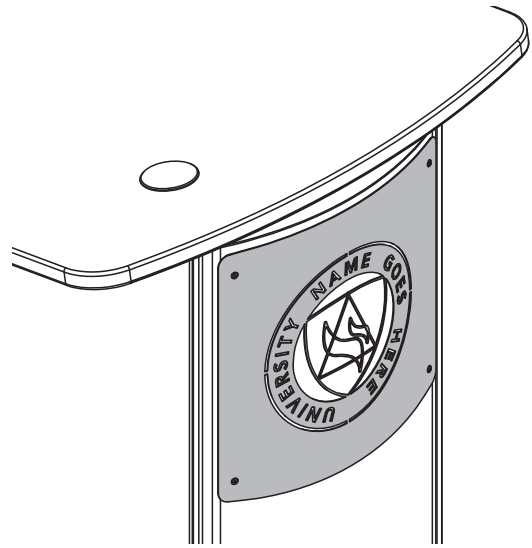
(1) 0191457
Logo panel



(4) 0100166
6-32 x 1/2" PH thread-cutting screw



(4) 0133919
6-32 Keps nut



Customized Logo Panel for Slim Lectern 55513

Tools Required



1. Mark hole locations on lectern

- Using a pencil and measuring tape, measure out and mark a centered vertical line on the audience-side panel. **Figure 1.** Use two points (one on top, one on bottom) to establish the line—this will provide the most accuracy.
- Using the template on p.3, measure and mark 1.44" down from the top of the panel to mark a level horizontal line on the audience-side panel.
- Using the template, measure 9.567" down from the first line to mark a second horizontal line on the audience-side panel.
- Using the template placed up against the curved panel, measure 5.328" from each side of the center line and mark two hole locations. 4 holes total.

2. Drill hole locations

- Place masking tape on the laminate at the (4) hole locations.
- Carefully drill through the audience-side panel at the (4) hole locations using a 5/32" drill bit. **Figure 1.**

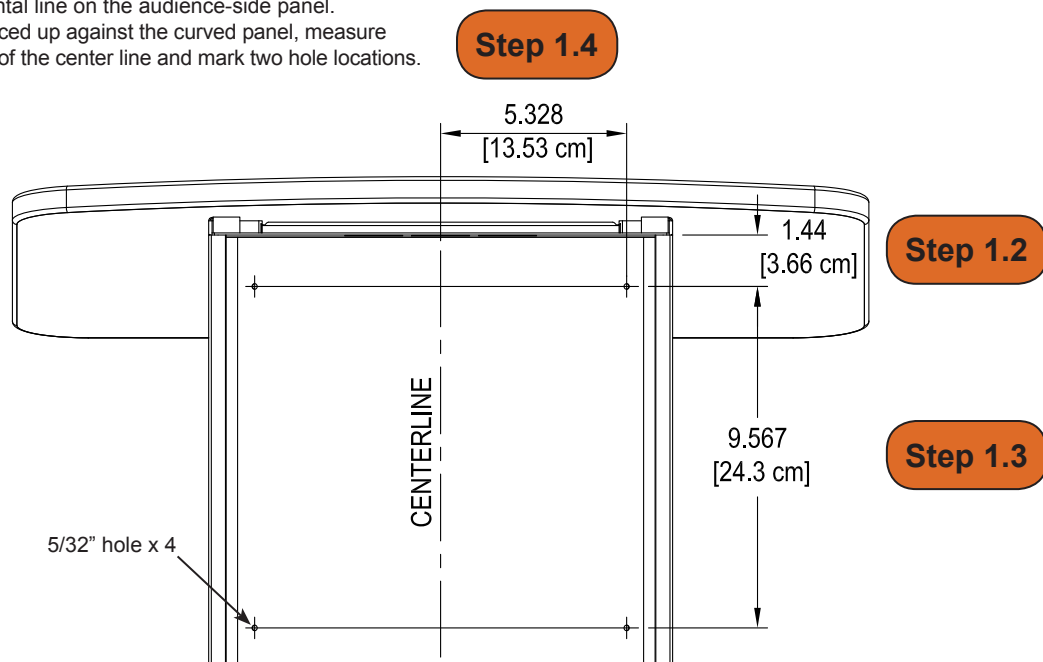


Figure 1

2. Install logo panel

1. Attach the left side of the logo panel to the lectern with (2) 6-32 x 1/2" PH thread-cutting screws and (2) 6-32 keps nuts on back. **Figure 2.** Do not tighten completely.
2. If you have a laminate backer, place it under the logo panel.
3. Push the logo panel around the arched audience-side panel and secure the right side with (2) 6-32 x 1/2" PH thread-cutting screws and (2) 6-32 keps nuts on back.
4. Tighten all screws securely.

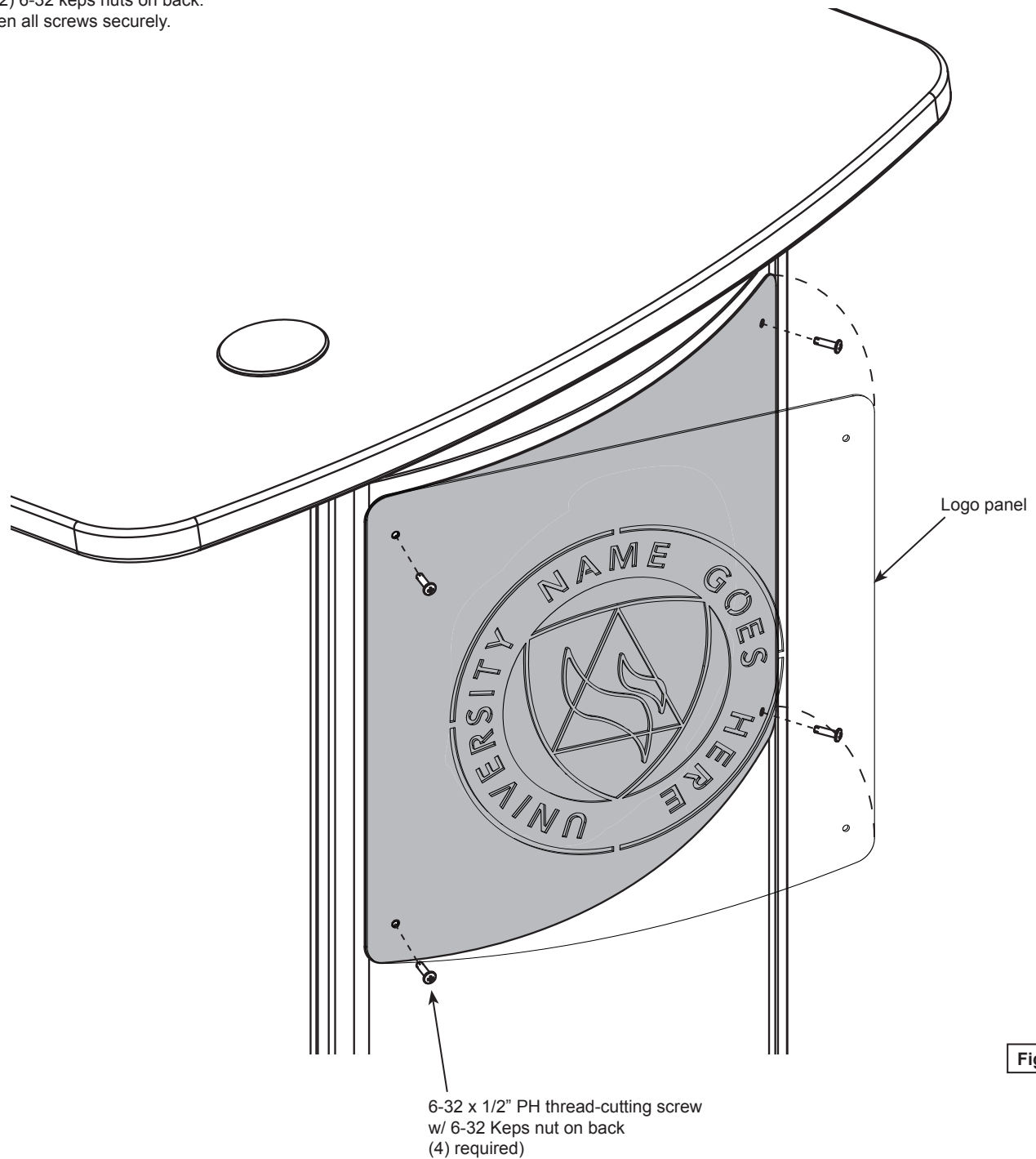


Figure 2

55513 Logo panel template (scale 1:1)

Step 1.2

1.44
[3.66 cm]

5.328

[13.53 cm]

Step 1.4

9.567
[24.3 cm]

Step 1.3